

VOLUNTEER CODE OF CONDUCT

As a volunteer of Volunteering North Queensland Inc., I understand that:

1. Confidentiality

I will respect clients, other volunteers and staff member's privacy and information concerning individuals will be treated as confidential, unless there are child abuse or safety issues for the client or the volunteer, when I will report issues to my supervisor/coordinator as a matter of urgency.

2. Non-Discrimination/Equity

In keeping with Volunteering North Queensland Inc. philosophies and policies, I will neither practice nor tolerate discrimination or harassment against any volunteer or service-user on the ground of race, creed, colour, place of origin, ethnic origin, ancestry, citizenship, political or religious affiliation, gender, sexual orientation, age, marital status, family relationship, economic status or disability.

I will treat others and service-users with dignity, care and respect.

3. Alcohol/drug use

I agree not to perform my volunteer duties while under the influence of drugs or alcohol.

4. Gifts

I will not accept or give gifts, other than gifts of nominal value (ie. Flowers, chocolates)

5. Volunteer Orientation Handbook – Policies & Procedures

I have read and understood all of the information presented in the VNQ Volunteer Orientation Handbook. I agree to abide by the policies and procedures of Volunteering North Queensland.

6. Training and Continuing Development

I understand that in accepting a volunteer position with Volunteering North Queensland Inc., I agree to undertake and complete the necessary training before and during the course of my volunteer assignment.

Non-compliance

I understand that failure to adhere to any and all parts of this code may affect the reputation of Volunteering North Queensland Inc. and result in suspension from my volunteer duties and/or termination of my volunteer relationship with Volunteering North Queensland Inc.

Name: _____ Supervisor: _____

Signature: _____ Signature: _____

Date: _____ Date: _____