

Volunteer Interview Form

Work History (Brief outline)

Skills/Qualifications (Brief outline)

Describe your skill Level? (E.g. basic, intermediate, advanced)

What kind of voluntary work would you like to do?

Have you done voluntary work before? If yes, what kind and for what organisation?

1. You acknowledge that Volunteering is based on personal choice and is undertaken freely without the expectation of monetary reward.
2. You are aware that
 - Listed member organisations are independent organisations responsible for their own actions and not agents of VNQ;
 - VNQ is not responsible for the operations or conduct of listed organisations and volunteers referred to listed organisations;
 - The information provided by VNQ is limited to that provided to it by member organisations without being checked or tested.
3. You consent to allow VNQ to forward the personal details provided by you to a member organisation for the sole purpose of obtaining a volunteer position with the member organisation and to use the data for subsequent follow-up for research and statistical analysis. All information gathered is held and used in accordance with "The Privacy Act 1988" and amendments
4. You acknowledge that any volunteer position chosen by you will be as a result of agreement reached between you and a member organisation of VNQ.
5. You accept responsibility to check the currency of the organisation's insurance cover before starting volunteer work (refer to insurance information sheet). Note that at the time of membership approval/renewal the organisation certified that it had Public Liability and Personal Accident insurance cover for volunteers.

By signing this form I acknowledge that I have read and accept the above terms and conditions.

Signed _____ Date _____

Office use only:

Date	Organisation Customer referred to:	Job No	Position Customer referred to:

Interviewer	Date	Signature	Type of interview